

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

BID DOCUMENT SUBMISSION CHECKLIST

TOWNSHIP OF WEST WINDSOR

(Pursuant to N.J.S.A. 40A:11-23.1b)

A. FAILURE TO SUBMIT THE FOLLOWING DOCUMENTS PRIOR TO THE OPENING OF BIDS IS A MANDATORY CAUSE FOR THE BID TO BE REJECTED. (N.J.S.A. 40A:11-23.2)

Required with Submission of Bid By State Statute

Bidder: Initial each item Submitted with Bid

<input checked="" type="checkbox"/>	If applicable, bidder's acknowledgement of receipt of any notice(s) or revisions(s) or addenda to an advertisement, specifications or bid document	SW
<input checked="" type="checkbox"/>	A statement of corporate ownership, pursuant to N.J.S.A., 52:25-24.2	SW
<input checked="" type="checkbox"/>	A listing of subcontractors as required by N.J.S.A. 40A:11-16	SW
<input checked="" type="checkbox"/>	A Bid deposit as required by N.J.S.A., 40A:11-21 (Bid Bond, Certified Check or Cashier's Check)	SW
<input checked="" type="checkbox"/>	A Consent of Surety, pursuant to N.J.S.A., 40A:11-22	SW

B. FAILURE TO INCLUDE WITH THIS BID THE FOLLOWING DOCUMENTS MAY BE CAUSE FOR DISQUALIFICATION

West Windsor Requires w. Submission of Bid

Bidder: Initial each Item Submitted w/ Bid

<input checked="" type="checkbox"/>	Bid Document Submission Checklist	SW
<input checked="" type="checkbox"/>	Completed and signed Bid Forms and Items	SW
<input checked="" type="checkbox"/>	Acknowledgement of receipt of changes to Bid document Form (if required)	SW
<input checked="" type="checkbox"/>	Affidavit of Bidder that he/she is not on the State of New Jersey's list of Disbarred, Suspended or Disqualified Vendors	SW
<input checked="" type="checkbox"/>	Contractors Qualification Questionnaire	SW
<input checked="" type="checkbox"/>	Non-Collusion Affidavit (must be notarized)	SW
<input checked="" type="checkbox"/>	Mandatory Equal Employment Opportunity Language (must be notarized)	SW
	Agreement	
<input checked="" type="checkbox"/>	Hold Harmless Agreement	SW
<input checked="" type="checkbox"/>	Prevailing Wage Affidavit	SW
	Payment Bond	
	Performance Bond	
	Maintenance Bond	
	Contractor's Affidavit	SW
	Contractor's Release	SW
<input checked="" type="checkbox"/>	Americans with Disabilities Act	SW

C. FAILURE TO PROVIDE THE FOLLOWING DOCUMENTS PRIOR TO THE TIME OF AWARD WILL BE CAUSE FOR DISQUALIFICATION

West Windsor Requires At Award

Bidder: Initial each Item Submitted w/ Bid

<input checked="" type="checkbox"/>	New Jersey Business Registration Certificate as required by N.J.S.A. 52:32-44	SW
<input checked="" type="checkbox"/>	Public Works Registration Act Certificate as required by N.J.S.A. 34:11-56.48	SW
<input checked="" type="checkbox"/>	Disclosure of Investment Activities in Iran as required by N.J.S.A. 52:32-57	SW
<input checked="" type="checkbox"/>	Federal Non-Debarment Certification as required by N.J.S.A. 52:32-44.1	SW

D. SIGNATURE: The undersigned hereby acknowledges reading and submitting the above listed requirements

Name of Bidder: ASPEN LANDSCAPE CONTRACTING INC
 By Authorized Representative: JAKEEM WILLIAMS
 Signature: [Signature]
 Print Name and Title: JAKEEM WILLIAMS - ESTIMATOR
 Date Signed: 4/22/26

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

BID FORM and BID ITEMS

TO: The Township of West Windsor
P. O. Box 38
271 Clarksville Road
Princeton Junction, New Jersey 08550

RE: **West Windsor Township**
2026 PUBLIC LANDS MAINTENANCE
Street Tree Maintenance and Replacement

This Bid will not be accepted after **1:00 pm** prevailing time on **Tuesday, April 21, 2026** at which time all Bids will be publicly opened and read.

ASPEN LANDSCAPING CONTRACTING INC
Name of Firm Submitting Bid

The following Bid is hereby made to the Township of West Windsor.

The undersigned Bidder hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools, and services necessary for the work specified.

The undersigned Bidder has examined the location of the proposed work, the Plans, Specifications and other Contract Documents and is familiar with the local conditions at the place where work is to be performed, and understands that information relative to existing structures, apparent and latent conditions and natural phenomena as furnished in the Contract Documents or by the Owner or Engineer, carries no guarantee expressed or implied as to its completeness or accuracy and has made all due allowances therefore; and understands that the quantities of work tabulated in this Bid or indicated on the Plans or in the Specifications are only approximate and are subject to increase or decrease.

The undersigned Bidder declares that this Bid is made without connection with any other person or persons making Bids for the same work and is in all respects fair and without collusion or fraud.

The undersigned Bidder has determined the quantity and quality of equipment and materials required; has investigated the location and determined the sources of supply of the materials required; has investigated labor conditions; and has arranged for the continuous prosecution of the work herein described.

The undersigned Bidder agrees that the prices bid, for all items, shall apply to actual quantities required, approved, and used during construction of the project, including addenda, change orders and supplemental agreements.

The undersigned Bidder hereby agrees to be bound by the award of the Contract, and if awarded the Contract on this Bid, to execute within ten (10) days after receipt of notification that the Contract Documents are ready for signature, the required Contract Agreement and the required Contract Bonds and Insurance Certificates, of which Contract this Bid, the Plans for the work, and the Specifications as above indicated, shall be a part.

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

The undersigned understands that the Owner reserves the right to reject any or all Bids or to waive any informality or technicality of any Bid in the interest of the Owner.

Accompanying this Bid is a Bid Bond, Cashier's Check or a certified Check in the sum of ten (10%) percent of the amount of the Bid, or \$20,000.00, whichever is less, payable to the Owner as a guarantee that the Agreement will be executed. A Performance Bond, and the specified insurance certificates, will be furnished within ten (10) days after receipt of notification that the Contract Agreements are ready for signature.

If this Bid shall be accepted by the Owner, and the undersigned shall fail to contract aforesaid, then the Owner shall be entitled to recover from the Bidder, the difference between the amount specified in the Bid and the amount for which the Owner may contract with another party to perform the work covered by said Bid, if the latter amount be in excess of the former.

If this Bid shall be accepted by the Owner, the undersigned agrees to complete the entire work proposed under this Contract within the time limit specified in the Agreement section of these specifications.

The following Bid Schedule will be completed in ink or typewritten. The amount of each Bid Item shall be written in both words and figures with the extensions in figures only. In the case of a discrepancy, the amount written in words will govern. The successful Bidder will be required to furnish a Bid Breakdown for lump sum items as indicated in the "Instructions to Bidders."

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

If a Corporation,

Name of Contractor ASPEN LANDSCAPING CONTRACTING INC

Signature of Bidder  JAKEEM WILLIAMS - ESTIMATOR
Name Title

Business Address 1011 US HWY 22 - SUITE 100, BRIDGEWATER, NJ 08907

Incorporated under the Laws of the State of NEW JERSEY

President MARIA FUENTES
(Name) (Title)

Secretary _____
(Name) (Title)

Treasurer _____
(Name) (Title)

Dated: 4/22/2026

(Affix Corporation Seal Here)

If a Partnership, Individual, or Non-Incorporated Organization,

Name of Company _____

Signature of Bidder _____
(Name) (Title)

Names and Addresses of Members of Company

BID ITEMS

WEST WINDSOR TOWNSHIP

" Public Lands Maintenance - Street Tree Maintenance and Replacement"

BASE BID for year 2026

<u>ITEM #</u>	<u>SPEC. REFER. FOR PAYMENT</u>	<u>BRIEF DESCRIPTION OF ITEM & PRICE IN WORDS AND FIGURES</u>	<u>EXTENSION</u>
1-26	Division II Section D	Replacement (removal and replanting) of street trees, between curb and sidewalk, Nyssa Sylvatica, Black Gum at 2"-2.5" cal. or acceptable equivalent tree as directed, for the year 2026 30 @ \$1,283.00 per each <u>ONE THOUSAND TWO HUNDRED & THIRTY EIGHT DOLLARS</u> (Write out price)	<u>\$38,490.00</u>
2-26	Division II Section D	Replacement (removal and replanting) of street trees, between curb and sidewalk, Quercus rubra, Red Oak at 2.5-3" cal. or acceptable equivalent tree as directed, for the year 2026 20 @ \$1,333.00 per each <u>ONE THOUSAND THREE HUNDRED & THIRTY THREE DOLLARS</u> (Write out price)	<u>\$26,660.00</u>
3-26	Division II Section D	Replacement (removal and replanting) of park tree, in public open space, Picea abies, Norway Spruce at 8'-10' ht. or acceptable equivalent tree as directed, for the year 2026 5 @ \$1,483.00 per each <u>ONE THOUSAND FOUR HUNDRED & EIGHTY THREE DOLLARS</u> (Write out price)	<u>\$7,415.00</u>
4-26	Division II Section E	Tree Stump Grinding as directed for the year 2026 75 @ \$673.00 per each <u>SIX HUNDRED & SEVENTY THREE DOLLARS</u> (Write out price)	<u>\$50,475.00</u>

5-26 Division II
Section C

Topsoil and Turfgrass seeding
as directed for the year 2026

1,000 SF @ \$ 3.00 per SF
THREE DOLLARS

\$ 3,000.00

(Write out price)

BID ITEMS

WEST WINDSOR TOWNSHIP

" Public Lands Maintenance - Street Tree Maintenance and Replacement"

BASE BID for year 2027

<u>ITEM #</u>	<u>SPEC. REFER. FOR PAYMENT</u>	<u>BRIEF DESCRIPTION OF ITEM & PRICE IN WORDS AND FIGURES</u>	<u>EXTENSION</u>
1-27	Division II Section D	Replacement (removal and replanting) of street trees, between curb and sidewalk, Nyssa Sylvatica, Black Gum at 2"-2.5" cal. or acceptable equivalent tree as directed, for the year 2026 30 @ \$1,324.00 per each <u>ONE THOUSAND THREE HUNDRED & TWENTY FOUR DOLLARS</u> (Write out price)	<u>\$39,720.00</u>
2-27	Division II Section D	Replacement (removal and replanting) of street trees, between curb and sidewalk, Quercus rubra, Red Oak at 2.5-3" cal. or acceptable equivalent tree as directed, for the year 2026 20 @ \$1,387.00 per each <u>ONE THOUSAND THREE HUNDRED & EIGHTY SEVEN DOLLARS</u> (Write out price)	<u>\$27,740.00</u>
3-27	Division II Section D	Replacement (removal and replanting) of park tree, in public open space, Picea abies, Norway Spruce at 8'-10' ht. or acceptable equivalent tree as directed, for the year 2026 5 @ \$1,534.00 per each <u>ONE THOUSAND FIVE HUNDRED & THIRTY FOUR DOLLARS</u> (Write out price)	<u>\$7,670.00</u>
4-27	Division II Section E	Tree Stump Grinding as directed for the year 2026 75 @ \$690.00 per each <u>SIX HUNDRED & NINETY DOLLARS</u> (Write out price)	<u>\$51,750.00</u>

5-27 Division II
Section C

Topsoil and Turfgrass seeding
as directed for the year 2026

1,000 SF @\$ 3.00 per SF
THREE DOLLARS

\$ 3,000.00

(Write out price)

BID ITEMS

WEST WINDSOR TOWNSHIP

" Public Lands Maintenance - Street Tree Maintenance and Replacement"

BASE BID for year 2028

ITEM #	SPEC. REFER. FOR PAYMENT	BRIEF DESCRIPTION OF ITEM & PRICE IN WORDS AND FIGURES	EXTENSION
1-28	Division II Section D	Replacement (removal and replanting) of street trees, between curb and sidewalk, Nyssa Sylvatica, Black Gum at 2"-2.5" cal. or acceptable equivalent tree as directed, for the year 2026 30 @ \$1,343.00 per each <u>ONE THOUSAND THREE HUNDRED & FORTY THREE DOLLARS</u> (Write out price)	<u>\$40,290.00</u>
2-28	Division II Section D	Replacement (removal and replanting) of street trees, between curb and sidewalk, Quercus rubra, Red Oak at 2.5-3" cal. or acceptable equivalent tree as directed, for the year 2026 20 @ \$1,406.00 per each <u>ONE THOUSAND FOUR HUNDRED & SIX DOLLARS</u> (Write out price)	<u>\$28,120.00</u>
3-28	Division II Section D	Replacement (removal and replanting) of park tree, in public open space, Picea abies, Norway Spruce at 8'-10' ht. or acceptable equivalent tree as directed, for the year 2026 5 @ \$1,554.00 per each <u>ONE THOUSAND FIVE HUNDRED & FIFTY FOUR DOLLARS</u> (Write out price)	<u>\$7,770.00</u>
4-28	Division II Section E	Tree Stump Grinding as directed for the year 2026 75 @ \$708.00 per each <u>SEVEN HUNDRED & EIGHT DOLLARS</u> (Write out price)	<u>\$53,100.00</u>

5-28 Division II
Section C

Topsoil and Turfgrass seeding
as directed for the year 2026

1,000 SF @ \$3.00 per SF
THREE DOLLARS

\$3,000.00

(Write out price)

BID ITEMS

WEST WINDSOR TOWNSHIP

" Public Lands Maintenance - Street Tree Maintenance and Replacement"

TOTAL BASE BID 2026 \$ 126,040.00
(Items 1-26 through 5-26) (clearly write numerical amount)
ONE HUNDRED TWENTY SIX THOUSAND & FORTY DOLLARS

TOTAL BASE BID 2027 \$ 129,880.00
(Items 1-27 through 5-27) (clearly write numerical amount)
ONE HUNDRED TWENTY NINE THOUSAND, EIGHT HUNDRED & EIGHTY DOLLARS

TOTAL BASE BID 2028 \$ 132,280.00
(Items 1-28 through 5-28) (clearly write numerical amount)
ONE HUNDRED THIRTY TWO THOUSAND, TWO HUNDRED & EIGHTY DOLLARS

It is the intention of West Windsor Township to award a contract for Public Lands Maintenance. Under the Local Public Contracts Law, N.J.S.A. 40A: 11-15(7), Township is permitted to renew this contract for one year each year up to a total of three years. Therefore, costs are requested for three years. The Township reserves the right to renew this contract through 2028 if desired by the Township. The determination for renewal will be made each year .

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

ACKNOWLEDGEMENT OF RECEIPT OF NOTICES, REVISIONS OR ADDENDA TO BID DOCUMENTS FORM

**TOWNSHIP OF WEST WINDSOR
2026 Public Land Maintenance – Street Tree Maintenance and Replacement**

Pursuant to N.J.S.A. 40A:11-23.1a., the undersigned Bidder hereby acknowledges receipt of the following notices, revisions, or addenda to the bid advertisement, specifications or bid documents. By indicating date of receipt, bidder acknowledges the submitted Bid takes into account the provisions of the notice, revision or addendum. Note that the local unit’s record of notice to Bidders shall take precedence and that failure to include provisions of changes in a Bid proposal may be subject for rejection of the Bid.

West Windsor Township Reference Number or Title of Addendum/Revision		How Received (mail, fax, pick-up, etc.)	Date Received	Bidder's Initials
Notice, Revision or Addenda No.	Title or Description			
NOTICE	NOTICE OF BID POSTPONEMENT	Town Website	4/13/26	SW

Acknowledged by Bidder

Name of Bidder: ASPEN LANDSCAPING CONTRACTING INC

By Authorized Representative: SAKEEM WILLIAMS

Signature: 

Print Name and Title: SAKEEM WILLIAMS

Date: 4/22/2026



WEST WINDSOR TOWNSHIP

DEPARTMENT OF COMMUNITY DEVELOPMENT
DIVISION OF ENGINEERING

April 13, 2026

Prospective Bidder / Plan-holder

Sent via Email or Facsimile to Various Addresses (undisclosed to each plan-holder)

RE: Notice of Bid Postponement

Scheduled Bid Opening: April 21, 2026 at 1:00 pm

New Scheduled Bid Opening: April 23, 2026 at 1:00 pm

2026 Public Land Maintenance Street Tree Maintenance and Replacement

West Windsor Township, Mercer County, New Jersey

Dear Prospective Bidder/Plan-holder:

It is necessary for West Windsor Township to postpone the receipt of bids for the above-referenced project. Pursuant to **New Jersey Administrative Code (NJAC) 5:34-9.3 Cancellation or postponement of receipt of bids or proposals**, West Windsor Township is postponing the receipt of bids until Thursday, April 23, 2026 at 1:00 pm. All other conditions of the bid specifications, including the location of the bid opening, remain as indicated the bid documents and this notice only establishes the new bid date and time as indicated.

Sincerely,

Alisa Stanislaw, LLA
Township Landscape Architect

C: Engineering, Purchasing, Administration

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned,

Aspen Landscaping Contracting, Inc. as Principal, and Atlantic Specialty Insurance Company as Surety, are

hereby held and firmly bound unto the **Township of West Windsor**, as Owner, in the Penal Sum of
Ten Percent of Amount Bid Not to Exceed 10% of Amount Bid
Twenty Thousand and 00/100 Dollars (\$ NTE \$20,000.00) for the payment of which, well and truly to be

made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed this, 21st day of April, 2026.

The condition of the above obligation is such that whereas the Principal has submitted to the Township of West Windsor a certain Bid, attached hereto and hereby made a part of hereof, to enter into a contract in writing for the

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NOW THEREFORE,

- A) If said Bid shall be rejected or in the alternative,
- B) If said bid shall be accepted and the Principal shall execute and deliver a contract in the form of contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in the connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid,

Then this obligation shall be void, otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such bid; and Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

BY: [Signature] _____
 Witness _____
Aspen Landscaping Contracting, Inc.
 Principal

BY: Holly Tallone _____
 Holly Tallone Witness
Atlantic Specialty Insurance Company
 Surety
[Signature] _____
 Kelly Wolff Attorney-in-Fact





Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Abigail E Curtiss, Ashley Martin, Caitlyn Magennis, Dana E Wiium, Deborah Turner, Gentry Stewart, Holly Tallone, Jaquanda Martin-King, Jordan Fisher, Julia C. Zalesky, Kathleen M. Coen, Kelly Wolff, Lourdes Scheel, Nicholas Turecamo**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

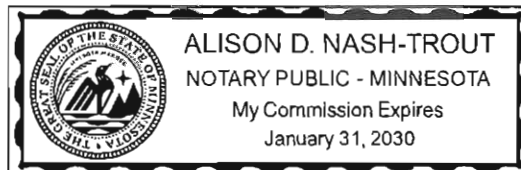
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.




By 
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.




Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 21st day of April, 2026.




Kara L.B. Barrow, Secretary

This Power of Attorney expires
January 31, 2030

2026 Public Land Maintenance – Street Tree Maintenance and Replacement**SUBCONTRACTOR DECLARATION and LIST OF SUBCONTRACTORS**

IF THE PROJECT'S SCOPE OF WORK INVOLVES SPECIALTY TRADE CATEGORIES, PLEASE LIST SUBCONTRACTOR INFORMATION AND/OR SUB-SUBCONTRACTOR INFORMATION BELOW.

There shall be submitted proof that each subcontractor is qualified in accordance with the rules and regulations of the State of New Jersey when such rules and regulations exist.

Each Bidder shall set forth in the Bid, the names, addresses and license numbers (when required) of each subcontractor for the furnishing of plumbing and gas fitting, and all kindred work, and of the steam and hot water heating and ventilating apparatus, steam power plants and kindred work, and electrical work, structural steel and ornamental iron work, if any, for the construction, alteration or repair of any public buildings.

A General Contractor that intended to utilize a specific subcontractor to perform work in one or more of the specialty trade categories shall provide the required information with regard to that subcontractor in the appropriate space for each specialty trade category applicable to the contract.

All Bidders seeking to perform plumbing work on a publicly bid contract are required to comply with N.J.S.A. 45:14C-2 and N.J.A.C. 13:23-1.3. These provisions require that plumbing work on such contract may only be performed by an entity in which a licensed master plumber owns not less than 10% of the issued and outstanding shares of stock in the corporation, or not less than 10% of the capital of the partnership, or not less than 10% of the ownership of any other legal firm or legal entity. Accordingly, if a Bidder intends to perform plumbing work on a publicly bid contract with its own employees or by the Bidder himself, a master plumber must possess an ownership interest that complies with N.J.S.A. 45:14C-2 and N.J.A.C. 13:23-1.3 in the entity submitting the bid. Alternately, if a Bidder intends to perform such work through a subcontractor, a master plumber must possess an ownership interest that complies with N.J.S.A. 45:14C-2 and N.J.A.C. 13:23-1.3.

If the project's scope of work involves specialty trade categories, the General Contractor that intends to perform work in one or more of the specialty trade categories through the use of its own employees or the General Contractor himself rather than through the utilization of a subcontractor shall write the words "**IN-HOUSE**" next to each applicable category and then insert the name, and the license number where required, of each such employee of the General Contractor or the General Contractor himself in the appropriate spaces for each specialty trade category applicable to the contract.

If the contract does not involve any of the specialty trade categories, please write the word "**NONE**" in the appropriate space provided.

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LIST OF SUBCONTRACTORS

TITLE OF BID: _____

NAME OF BIDDER: ALDEN LANDSCAPING CONTRACTING INC

Name	Address	Telephone	Specialized Sub-Prime Area	Scope Of Work For Each Subcontractor In Each Specialized Sub-Prime Area

Plumbing and Gas Fitting and All Kindred Work:

Name N/A Phone # _____

Address _____

License Number _____

Electrical Work:

Name N/A Phone # _____

Address _____

License Number _____

Structural Steel and Ornamental Iron Work:

Name N/A Phone # _____

Address _____

Steam Power Plants, Steam and Hot Water Heating and Ventilating Work:

Name N/A Phone # _____

Address _____

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BIDDER'S AFFIDAVIT INDICATING THEY ARE NOT DEBARRED, SUSPENDED AND DISQUALIFIED BY THE STATE OF NEW JERSEY

TOWNSHIP OF WEST WINDSOR
COUNTY OF MERCER

I, SAKEEM WILLIAMS of the Municipality of BRIDGEWATER in the County of SOMERSET and the State of NEW JERSEY of full age, being duly sworn according to the law on my oath depose and say that:

I am ESTIMATOR, an officer of the firm of Proposal for the above-named work, and that I executed the said Proposal with full authority to do so; that said bidder at the time of making of this bid is not included on the State of New Jersey, Department of Treasury, Division of Property Management & Construction list of Debarred, Suspended and Disqualified bidders and that all statements contained in said Proposal and in this Affidavit are true and correct, and made with the full knowledge that the Township relies upon the truth of the statements contained in said Proposal and in the statements contained in the Affidavit in awarding the contract for said work.

The undersigned further warrants that should the name of the firm making this bid appear on the State Treasurer's list of Debarred, Suspended and Disqualified bidders list at any time prior to, and during the life of this Contract, including the Guarantee Period, that the Township shall be immediately so notified by the signatory of this Eligibility Affidavit.

The undersigned understands that the firm making the Bid as a Contractor is subject to debarment, suspension and/or disqualification in contracting with the State of New Jersey and the Department of Environmental Protection if the Contractor violates any statute or regulations as enumerated in N.J.A.C. 17:12-6.3 or N.J.A.C. 7:1D-2.2.

ASPEN LANDSCAPE CONTRACTING INC
Name of Contractor (Type or Print)

Subscribed and Sworn before me this

22nd Day of APRIL, 2026

[Signature] ESTIMATOR
Signature/Title

SAKEEM WILLIAMS
(Type or Print Name of Affiant)

[Signature]
Notary Public, Notary Public, State of New Jersey
My Commission Expires # 2216069
My Commission Expires 07/23/2028

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

CONTRACTOR'S QUALIFICATION QUESTIONNAIRE

The Bidder is requested to provide the following information:

Date of Organization of Company: _____

Name and address of Officers: 1011 US Hwy 22 - SUITE 100, BRIDGEWATER, NJ 08807

President: MARIA FUENTES

Vice President: _____

Secretary: _____

Treasurer: _____

CONTRACTOR'S EXPERIENCE

1. How many years has your organization been in business as a general contractor under your present business name? 30

2. How many years' experience in this type of construction work has your organization had? 30

3. What are the latest projects (within the last five years) your organization has completed? (Attach additional pages if necessary.)

Table with 3 columns: Contract Amount, Date Work Completed, For Whom. Row A contains handwritten entry: \$ SEE ATTACHED.

Names, Addresses and Telephone Numbers of References for the items listed above:

Table with 2 columns: Name and Address, Telephone No. Row A contains handwritten entry: SEE ATTACHED.

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

4. Have you ever failed to complete any work awarded to you (within the last ten years)? NO
If so, where and why? _____

5. Have you or has any officer of your organization ever been an officer or partner of some other contracting organization that failed to complete any work (within the last ten years)? NO
If so, where and why? _____

Did this other contracting organization ever fail to complete any work awarded to it (within the last ten years)? _____
If so, where and why? _____

6. Give list of uncompleted contracts presently held by you:

<u>Name of Contract</u>	<u>Contracting Agency</u>	<u>Amount</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

7. State approximately the largest amount of work you have done in any one year (within the last ten years) of a similar nature to the work being bid on.

\$ 2.4 M - CLEARING & GRUBBING FOR PORT AUTHORITY OF NY & N.J.

8. List the equipment available for the performance of work under the proposed contract (attach additional sheets if necessary)

SEE ATTACHED

Bidders and proposed Subcontractors may be required to submit additional information regarding their respective financial condition prior to the award of the Contract.



10/2/2025
J58

PARTIAL REFERENCE LIST - ASPEN LANDSCAPING CONTRACTING, INC

No.	ASPEN #	PROJECT	PRIME OR SUB	PROJECT OWNER/CLIENT (IF SUB)	SCOPE	BASE CONTRACT VALUE	CONTRACT STATUS	DATES WORKED	CONTACT NAME	NUMBER	EMAIL ADDRESS
1	2219	R180 Vegetation Management -23473	PRIME	New Jersey Dept of Transportation	Cleaning & Grubbing of Safety Buffers In Sussex & Warren Counties	\$ 2,488,924.00	OPENED - Extended by Change order, Base Scope complete	October 2023 - today	Paul Harte - Principal Engineer	732-495-9420	paul.harte@acorn-llc.com
2	2243	R180 Vegetation Management -24461	PRIME	New Jersey Dept of Transportation	Cleaning & Grubbing of Safety Buffers In Sussex & Warren Counties	\$ 2,250,261.50	OPENED - Extended by Change order, Base Scope complete	October 2024 - today	Paul Harte - Principal Engineer	732-495-9420	paul.harte@acorn-llc.com
3	2244	R178 Vegetation Management - 22424	PRIME	New Jersey Dept of Transportation	Cleaning & Grubbing of Safety Buffers In Sussex & Warren Counties	\$ 2,393,862.00	OPENED - Extended by Change order, Base Scope complete	October 2024 - today	Jeff LucCastro - Senior Engineer/Transportation	808-692-7746	jeffluc@acorn-llc.com
4	2240	EW1154.940L - WOH7 - General Site Work Phase 2 (Alt Train)	PRIME	Port Authority of NY & NJ	Cleaning/Tree Removal, Excavation, Grading, Milling, Soil Disposal, Fence & Barrier Installation	\$ 2,449,442.00	SUBSTANTIALLY COMPLETE....EXTENDED BY CHANGE ORDER	May 2024 - Today	Leonardo Iacovello, PE - Engineer of Construction NJ Airports	573-565-5558	liacovello@panynj.gov
5	2121	Princeton University - Bio/SEAS Campus Landscape/Hardscape	SUB	Whiting Turner/Pride JV	Import of over 20,000CY of soils, planting of large cal. Trees, shrubs and groundcover, Irrigation installation, site furnishings, Corten Steel Planter Wall Installation, Several	\$ 7,507,355.00	Construction Completed	April 2024 thru November 2025	Michael Pannullo - Project Manager	732-271-2900	michael.pannullo@whitingturner.com
6	2027	EW1154.395 - Terminal A Redevelopment Program Bridges NS1, NS2, NS3, air-grade roadways and aprturrences	SUB	PANYNJ / CONTI CIVIL, LLC	Place/Grade Loan Soil, Compost, Seeding, Trees, Shrubs & Perennials, Irrigation around new Terminal	\$ 3,400,000.00	Complete 12/24	March 2019 - Dec 2024	Karin Abu, PE - Sr Project Manager (Conti)	732-494-2416	kabu@conticivil.com
7	2089	PAT 784.217 - Harrison PATH Station - Southwest Station House, Platform & Plaza Replacement	SUB	PANYNJ / CONTI CIVIL, LLC	Place/Grade Air-entrained soil, Irrigation, precast curb, pavers, plantings/trees, site furnishings.	\$ 999,966.00	Complete 12/24	March 2021 - Dec 24	Anthony DeBenedictis - Project Manager (Conti)	732-494-2419	adebenedictis@conticivil.com
8	2086	Ellis Island Seawall Rehabilitation - Contract No. 140P2020C0039	SUB	National Parks Service / Weeks Marine Inc. (a Kiewit company)	Tree Protection/Arborist Services, Root Pruning & Protection, Geocell/Turf Reinforcement Matting, Polymer Soil Stabilization	\$ 1,095,277.59	Completed April 2024	March 2021 - April 2024	Tim Strant - Superintendent (Weeks/Kiewit)	908-272-4010	tstrant@weeks-kiewit.com
9	2019	LGA 124.248 - Deck Extension Wetland Mitigation - Pugstey Creek	SUB	PANYNJ / GRACE INDUSTRIES, LLC	Import/Place Loan Soil, Wetland Plug Planting, Avian Fence, Tree Planting, Arborist Services	\$ 1,222,367.56	Construction Completed	January 2020 - December 2020	Matt Ganun - PM (Grace at the time of the project)	718-495-1899	matt.ganun2@ci.wa.gov
10	1834	SCUDDERS FALLS BRIDGE REPLACEMENT PROJECT	SUB	DR1B/C / Turnbull Corporation	Import/Place Topsoil/8to-Soil, Seeding, Tree and Shrub Planting, Slope Reinforcement matting	\$ 3,147,453.00	Construction Completed	Sept. 2017 - December 2023	Jake Kenney - PM (Turnbull)	412-395-4403	jakekenney@turnbullcorp.com

EQUIPMENT IN HEAVY JOB - 10/7/25

<u>Code</u>	<u>Description</u>	<u>Equipment Type</u>	<u>Make</u>	<u>Model</u>
A1101	F250 EX CAB 2023		FORD	F250 EX-CAB
A1102	F250 EX CAB 2023		FORD	F250
A1103	F250 EX CAB 2023		FORD	F250
A1104	2023 Ford Maverick		Ford	Maverick
A1105	FORD F-250 SuperCab		FORD	F-250
A1106	FORD MAVERICK LARIAT		FORD	MAVERICK
A1107	Ford Maverick 2024		Ford	Maverick
A1145	Crew Cab P/U F-350			
A1147	Ford F-250 EXT CAB P/U			
A1152	Colorado			
A1154	Crew Cab- P/U F-350			
A1160	Ford F-150			
A1348	Ford F-350 Closed Utility Body			
A1501	F450 Utility Body 2023		FORD	F450
A1515	6yrd Dump			
A1525	Mason Dump			
A1529	Mason Dump			
A1530	6yrd Dump			
A1534	High Side - Landscape Dump			
A1540	High Side - Landscape Dump			
A1543	Mason Dump			
A1549	Mason Dump F-550			
A1550	High Side-Landscape Dump F550			
A1555	Mason Dump F-550			
A1636	Tandem Axel Dump Kenworth			
A1642	Tandem Axel Dump Mack			
A1835	Rack Body Dump Sterling			
A1851	Rack Body Dump International			
A1911	30" PC88 S- Teeth			

EQUIPMENT IN HEAVY JOB - 10/7/25

<u>Code</u>	<u>Description</u>	<u>Equipment Type</u>	<u>Make</u>	<u>Model</u>
A1921	PC138 - 32" Digging Bucket			
A1922	PC138 - 48" Grading bucket			
A1932	JD50 - 18" Digging Bucket			
A1933	JD50 - 24" DIGGING			
A1941	JD35 - 12" DIGGING BUCKET			
A1942	JD35 - 18" DIGGING BUCKET			
A1943	JD35 - 30" DIGGING BUCKET			
A1944	JD35 - 18" DIGGING BUCKET			
A2021	Hydro Seeder T/A			
A2038	Rail Spray Truck			
A2041	1000 Gal. Water Truck F-550			
A2053	S/A Hydro Seeder			
A3001	3 ton Trailer			
A3002	3 ton Trailer			
A3003	3 ton Trailer			
A3004	3 ton Trailer			
A3005	3 ton Trailer			
A3006	3 ton Trailer			
A3008	20 ton Trailer			
A3009	20 Ton Trailer			
A3010	20 ton Trailer			
A3011	7 ton Trailer			
A3012	7 ton Trailer			
A3013	Road Saw Trailer			
A3015	7 ton Trailer			
A3016	1 ton Trailer			
A3017	25 Ton Trailer			
A3018	18ft Pro-8			
A3019	7 ton Trailer			

<<<<WE SOLD THIS!!!!

EQUIPMENT IN HEAVY JOB - 10/7/25

Code	Description	Equipment Type	Make	Model
A3020	3 ton Trailer			
A3021	3 ton Trailer			
A4004	crawler dozer			
A4005	crawler dozer			
A4123	TRACK-Skid Steer with access			
A4181	TIRE-Skid Steer with access			
A4210	JD- 50 G Mini Excavator			
A4222	PC-138 KOMOTSU			
A4279	JD-35 G MINI-EXCAVATOR			
A4280	JD-35 G MINI-EXCAVATOR			
A4291	PC-88 KOMATSU w/THUMB			
A4301	310 5G John Deere SIDE DUMP			
A4302	310 5G John Deere GP Bucket			
A4409	WA250-3MC KOMATSU LOADER			
A5111	Kubota 30hp Tractor			
A5292	JRB FORKS FOR KOMATSU LOADER			
A6328	Light Tower			
A6374	Generator/Portable			
A8025	Air Compressor			
A8126	Ride On Grasshopper Mower			
A8127	Ride On Toro Mower			
A8163	Walk Behind Brush Cutters			
A8166	Walk Behind 48" Mower			
A8208	DINGO TX 525	Toro		TX 525
A8209	DINGO TX 525	Toro		TX 525
A8210	DINGO TX 525	Toro		TX 525
A8211	DINGO TX 525	Toro		TX 525
A8212	DINGO TX 525	Toro		TX 525
A8213	DINGO TX 525	Toro		TX 525

EQUIPMENT IN HEAVY JOB - 10/7/25

Code	Description	Equipment Type	Make	Model
A8214	DINGO TX 525		Toro	TX 525
A8215	DINGO TX 525		Toro	TX 525
A8216	DINGO TX 525		Toro	TX 525
A8217	DINGO TX 1000		Toro	TX 1000
A8218	DINGO TX 525		Toro	TX 525
A8219	DINGO TX 525		Toro	TX 525
A8220	DINGO TX 1000		Toro	TX 1000
A8221	Wacker SM-100		Wacker	SM-100
A8222	Wacker SM-100		Wacker	SM-100
A8301	Dingo Bucket		Toro	
A8302	Dingo Bucket			
A8303	Dingo Bucket		Toro	22409
A8304	Dingo Bucket		Toro	
A8305	Dingo Bucket		Toro	
A8306	Dingo Bucket		Toro	
A8307	Dingo Bucket		Toro	
A8308	Dingo Bucket		Toro	
A8309	Dingo Bucket		Toro	
A8310	Dingo Bucket		Toro	
A8311	Dingo Bucket		Wacker	1000439511
A8312	Dingo Bucket		Wacker	1000439511
A8320	Dingo Forks		Toro	
A8323	Dingo Forks		Toro	
A8324	Dingo Forks		Toro	
A8325	Dingo Forks		Toro	
A8326	Dingo Forks		Toro	
A8327	Dingo Forks		Toro	
A8328	Dingo Hydraulic Forks		Toro	
A8329	Dingo Forks		Wacker	

EQUIPMENT IN HEAVY JOB - 10/7/25

Code	Description	Equipment Type	Make	Model
A8330	Dingo Forks		Wacker	
A8340	Concrete Breaker		Toro	23135
A8341	Concrete Breaker		Toro	
A8342	Concrete Breaker		B&D	FISS Mini
A8343	Concrete Breaker			
A8350	High Torque Trencher - Dingo		Toro	22473
A8351	High Torque Trencher - Dingo		Toro	22470
A8352	Vibrating Plow		Toro	
A8353	Dingo Tiller		Toro	22445
A8354	Dingo Tiller		Toro	22445
A8360	Dingo Power Rake		Toro	22425
A8361	Dingo Power Rake		Toro	
A8370	Dingo Auger Head		Toro	22802
A8371	Dingo Auger Head		Toro	
A8372	Dingo Auger Head		Toro	
A8373	Dingo Auger Head		Toro	
A8374	Dingo Auger Head		Toro	
A8375	Dingo Auger Head		Toro	
A8380	Dingo Log Grapple			
A8381	Dingo Log Grapple			
A8382	Dingo Grapple Rake		Toro	22577
A8383	Dingo Log Grapple		Quick Attach	
A8384	Dingo Grapple Rake		Quick Attach	
A8390	Dingo stump Grinder		Toro	22429
A8391	Dingo Brush Cutter		Blue Diamond	
A8392	Dingo Brush Cutter		Quick Attach	42" BrushCutter
A8393	Dingo Brush Cutter		Quick Attach	42"BrushCutter
A8415	Straw blower		Finn	B70
A8418	Bedding Harrow		Rome	TBR5-6

EQUIPMENT IN HEAVY JOB - 10/7/25

<u>Code</u>	<u>Description</u>	<u>Equipment Type</u>	<u>Make</u>	<u>Model</u>
A8421	Straw blower 870		Finn	B260
A8424	Power Washers		Alkota	4302T
A8440	3 PT Power Rake		Harley	T6
A8441	3 PT Power Rake		Land Pride	PR2596
A8442	3 PT Power Tiller		Land Pride	RTR2570
A8443	Skid Steer Tiller		Bobcat	68" Rotary
A8444	3 PT Drill Seeder		Brillion	LSP-6
A8445	Material Roller		Burchland	EZR
A8446	Walk Behind Rear Tiller		Barreto	E1320H
A8447	Walk Behind Tiller		Barreto	E916H
A8470	Sod Cutter		Ryan	CRE544954
A8472	Push Blower		Little Wonder	9810-00-01
A8473	DeWalt Power Washer		DeWalt	DYPW3025
A8475	MQ - Trash pump			
A8476	3 PT Tub spreader		Befco	16-212-121
A8487	Cement Mixer - 9 Cubic FT		Multiquip	MC94PH8
A8489	90 LB Jack Hammer		Chicago Pneumat	DYN8460050038
A8537	JD Gator		John Deere	HPX DSL 4x4
A8577	JD Gator		John Deere	HPX DSL 4x4
A8586	Gator Spray System		John Deere	JD9-CT
A8612	Vermeer BC1800 Chipper		Vermeer	BC1800XL
A8656	International Bucket Truck		International	4300
A8659	International Chip Truck		International	4300
A8660	Freightliner Bucket Truck		FREIGHTLINER	M2 106
A8688	SC3723CP Stump grinder		Vermeer	SC3723CP
A8693	SKID STEER STUMP GRINDER		Bradco	SG30
A8701	500 Gal. Water Tank w/ 5 hp		Turbo Turf	W-500-07A
A8702	500 Gal. Water Tank w/ 5 hp		Turbo Turf	W-500-07A
A8703	500 Gal. Water Tank w/ 5 hp		Turbo Turf	W-500-07A

EQUIPMENT IN HEAVY JOB - 10/7/25

Code	Description	Equipment Type	Make	Model
A8704	500 Gal. Water Tank w/ 5 hp		Turbo Turf	W-500-07A
A8705	500 Gal. Water Tank w/ 5 hp			
A8706	500 Gal. Water Tank w/ 5 hp			
A8707	500 Gal. Water Tank w/ 5 hp			
A8708	500 Gal. Water Tank w/ 5 hp			
A8709	500 Gal. Water Tank w/ 5 hp			
A8710	500 Gal. Water Tank w/ 5 hp			
A9338	Fork Lift		Komatsu	FG18H1-16
A9382	Komatsu Fork Lift		Komatsu	FG25T-14
A9468	18" Road Saw		Husky	FS400LV
A9678	Jumping Jack Wacker		Wacker	BS-50-4

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

CONSENT OF SURETY

Attach Consent of Surety from a Surety Company, meeting the requirements, described herein, stating that if the Bidder is awarded the contract that the Surety Company will supply the bonds for the contract.

1. Must be an irrevocable, unconditional commitment by the Surety to issue on behalf of the Bidder the bond or bonds set forth in the contract documents upon award of the project in the full amounts specified.
2. Must include all bonds required by the contract documents, i.e. performance, labor and material payment, maintenance, environmental, etc.
3. Certificate (Consent) of Surety is not waivable and will be considered a material defect resulting in rejection of Bid if omitted from Bid package.
4. Must not contain any provision that would serve to limit the Surety’s liability to the “spread to second” Bidder in the event the Bidder fails to enter into a contract upon award.

SAMPLE WORDING IS AS SHOWN BELOW:

CONSENT OF SURETY

KNOW ALL MEN BY THESE PRESENTS, that for and consideration of the sum of \$_____, lawful money of the United States of America, the receipt whereof is hereby acknowledged, paid the undersigned, and for other valuable consideration, the

_____ Insurance Company,
Name

Address

exists under the laws of the State of New Jersey and licensed to do business in the State of New Jersey certifies and agrees, that if the contract for (Contracting Agency) _____

for (Project) _____

is awarded to (Bidder) _____

the undersigned will execute the bond or bonds as required of the contract documents and will become Surety in the full amount set forth in the contract documents for the faithful performance of all obligations of the Bidder, provided however, that this commitment shall expire sixty (60) days from the bid opening, unless agreed upon by Bidder, Owner and Surety to be extended.

Signed, sealed and dated this _____ day of _____, 20 _____.

(Name) INSURANCE COMPANY

By _____
(Name)
Attorney in Fact

CONSENT OF SURETY

KNOW ALL MEN BY THESE PRESENTS, that for and in consideration of the sum of \$1.00, lawful money of the United States of America, the receipt whereof is hereby acknowledged, paid the undersigned corporation, and for other valuable consideration, the Atlantic Specialty Insurance Company, organized and existing under the laws of the State of NY and licensed to do business in the State of NJ certifies and agrees, that if contract for Township of West Windsor for: 2026 Public Land Maintenance - Street Tree Maintenance & Replacement is awarded to Aspen Landscaping Contracting, Inc.

the undersigned Corporation will execute the bond or bonds as required of the contract documents and will become Surety in the full amount set forth in the contract documents for the faithful performance of all obligations of the Contractor, provided however, that this commitment shall expire ninety (90) days from the bid opening.

Signed and sealed this 21st day of April, 2026

Atlantic Specialty Insurance Company
By: Kelly Wolff
Attorney-in-Fact, Kelly Wolff





Power of Attorney

Principal: Aspen Landscaping Contracting, Inc.
Obligee: Township of West Windsor

Surety Bond No: Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Kelly Wolff, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: unlimited and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such Instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

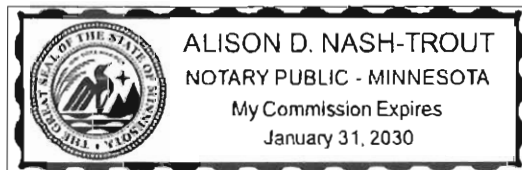
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.



By Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 21st day of April, 2026.



Kara L.B. Barrow, Secretary

This Power of Attorney expires January 31, 2030



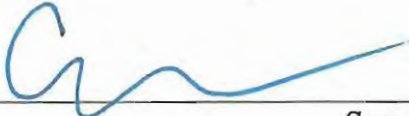
Atlantic Specialty Insurance Company
Period Ended 12/31/2025

Dollars displayed in thousands

Admitted Assets		Liabilities and Surplus	
Investments:		Liabilities	
Bonds	\$ 2,885,455	Loss Reserves	\$ 1,403,740
Preferred Stocks	-	Loss Adjustment Expense Reserves	330,086
Common Stocks	934,259	Total Loss & LAE Reserves	1,733,826
Mortgage Loans	-		
Real Estate	-	Unearned Premium Reserve	866,171
Contract Loans	-	Total Reinsurance Liabilities	51,082
Derivatives	-	Commissions, Other Expenses, and Taxes due	83,583
Cash, Cash Equivalents & Short Term Investments	1,000,755	Derivatives	-
Other Investments	29,147	Payable to Parent, Subs or Affiliates	-
Total Cash & Investments	4,849,616	All Other Liabilities	1,357,715
		Total Liabilities	4,092,377
Premiums and Considerations Due	361,651	Capital and Surplus	
Reinsurance Recoverable	34,446	Common Capital Stock	9,001
Receivable from Parent, Subsidiary or Affiliates	15,668	Preferred Capital Stock	-
All Other Admitted Assets	93,238	Surplus Notes	-
Total Admitted Assets	5,354,619	Unassigned Surplus	682,458
		Other Including Gross Contributed	570,784
		Capital & Surplus	1,262,242
		Total Liabilities and C&S	5,354,619

State of Minnesota
County of Hennepin

I, Sarah A. Kolar, Secretary of Atlantic Specialty Insurance Company do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company, on the 31st day of December, 2025, according to the best of my information, knowledge and belief.


Secretary

Subscribed and sworn to, before me, a Notary Public of the State of Minnesota on this 5th day of March, 2026.


Notary Public



Atlantic Specialty Insurance Company

SURETY DISCLOSURE STATEMENT AND CERTIFICATION

Pursuant to N.J.S.A. 2A:44-143

Atlantic Specialty Insurance Company, (hereinafter called "Surety") the surety on the attached bond, hereby certifies the following:

1. The Surety meets the applicable surplus requirements of R.S. 17:17-6 or R.S. 17:17-7 as of the Surety's most current annual filing with the New Jersey Department of Insurance.
2. The surplus of Atlantic Specialty Insurance Company, as determined in accordance with the applicable laws of this State, totals \$880,751,449 as of the calendar year ended December 31, 2023, which amount has been included in the audit of Intact Insurance Group USA conducted by Ernst & Young, LLP, Suite 1400, 220 South Sixth Street, Minneapolis, MN 55402, and is included in the Annual Statement on file with the New Jersey Department of Insurance, 20 West State Street, CN-325, Trenton, New Jersey 08625-0325
3. Atlantic Specialty Insurance Company has received from the U.S. Secretary of the Treasury, a certificate of authority pursuant to 31 U.S.C. Section 9305, with an underwriting limitation established therein on July 1, 2024 in the amount of \$86,061,000.
4. The amount of the bond to which this statement and certification is attached is \$ ^{Ten Percent (10%) of Amount Bid} Not to Exceed \$20,000.00
5. If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in terms (3) above, or both, then for each such contract of reinsurance:
 - a. The name and address of each such reinsurer under that contract and the amount of that reinsurer's participation in the contract is as follows:

Not Applicable; and
 - b. Each surety that is party of any such contract of reinsurance certifies that each reinsurer listed under item (5) (a) satisfies the credit for reinsurance requirement established under P.L. 1993, c.243 (C.17:51B-1 et seq.) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

Not Applicable.

CERTIFICATION

I, John Treacy, as Senior Vice President of Atlantic Specialty Insurance Company, an insurance company domiciled in the State of New York, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true, and ACKNOWLEDGE that, if any of those statements are false, this bond is VOIDABLE.

ATLANTIC SPECIALTY INSURANCE COMPANY

By: 
John Treacy, Senior Vice President

Dated: April 21, 2026

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY :
COUNTY OF SOMERSET :

I, JAKEEM WILLIAMS of the (City, Town, Township, Borough, etc.)
of BRIDGEWATER in the County of SOMERSET and
the State of NEW JERSEY of full age, being duly sworn
according to law on my oath depose and say that:

I am ESTIMATOR
of the firm of ASPEN LANDSCAPE CONTRACTING INC
the Bidder making the Proposal for the above named project, and that I executed the said Proposal with full
authority to do so, that said Bidder had not, directly or indirectly, entered into any agreement(s), participated in
any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the
above-named project; and that all statements contained in said Proposal and in this affidavit are true and correct,
and made with full knowledge that the ESTIMATOR relies upon the truth of the statements
contained in said Proposal and in this affidavit in awarding the contract for the said Project.

I further warrant that no person(s) or selling agency has been employed or retained to solicit, or secure
such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee
except bona fide employees or bona fide established commercial or selling agencies maintained by:

ASPEN LANDSCAPE CONTRACTING INC.
(Name of Bidder)

JAKEEM WILLIAMS
(Also type or print name of affiant under signature)

Subscribed and sworn to before me this

22nd day of APRIL, 2026

Notary Public of

My commission expires

JAMES LISS
Notary Public, State of New Jersey
Comm. # 2216069
My Commission Expires 07/23/2028

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all Bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the Bid or proposal.

Name of

Organization: ASPEN LANDSCAPING CONTRACTING INC

Organization

Address: 1011 US HWY 22, SUITE 100, BRIDGEWATER, NJ 08807

Part I Check the box that represents the type of business organization:

- Checkboxes for Sole Proprietorship, Non-Profit Corporation, For-Profit Corporation, Limited Liability Company (LLC), Partnership, Limited Partnership, Limited Liability Partnership (LLP), and Other (be specific).

Part II

Checked box: The list below contains the names and addresses of all stockholders in the corporation who own ten (10%) percent or more of its stock, of any class, or of all individual partners in the partnership who own a ten (10%) percent or greater interest therein, or of all members in the limited liability company who own a ten (10%) percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION.)

OR

Unchecked box: No one stockholder in the corporation owns ten (10%) percent or more of its stock, of any class, or no individual partner in the partnership owns a ten (10%) percent or greater interest therein, or no member in the limited liability company owns a ten (10%) percent or greater interest therein, as the case may be. (SKIP TO PART IV.)

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
MARIA FUENTES	1011 US HWY 22, SUITE 100 BRIDGEWATER, NJ 08807

Part III DISCLOSURE OF TEN (10%) PERCENT OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a ten (10%) percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a ten (10%) percent or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a ten (10%) percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the ten (10%) percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

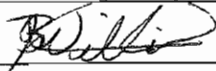
Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

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Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the Bidder/proposer; that the Township of West Windsor is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Township of West Windsor to notify the Township of West Windsor in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Township of West Windsor, permitting the Township of West Windsor to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	SAKEEM WILLIAMS	Title:	ESTIMATOR
Signature:		Date:	4/22/2026

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

(REVISED 4/10)

EXHIBIT B**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE****N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)****N.J.A.C. 17:27-1.1 et seq.****CONSTRUCTION CONTRACTS**

During the performance of this contract, the Contractor agrees as follows:

The Contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the Contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the Contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Department of Labor & Workforce Development (Dept. of LWD), Construction EEO Monitoring Program, may, in its discretion, exempt a Contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO Monitoring Program is satisfied that the Contractor or

2026 Public Land Maintenance – Street Tree Maintenance and Replacement**EXHIBIT B** (Cont.)

subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active “card carrying” members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The Contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the Contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the Contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the Contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the Contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the Contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the Contractor’s or subcontractor’s prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the Contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the Contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the Contractor does not have a referral agreement or arrangement with a union for a construction trade, the Contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the Contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the Contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

2026 Public Land Maintenance – Street Tree Maintenance and Replacement**EXHIBIT B** (Cont.)

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and nondiscrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the Contractor or subcontractor:

(i) The Contractor or subcontractor shall interview the referred minority or women worker.

(ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the Contractor or subcontractor shall in good faith determine the qualifications of such individuals. The Contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a Contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the Contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.

(iii) The name of any interested women or minority individual shall be maintained on a waiting list and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the Contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.

(iv) If, for any reason, said Contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.

(7) The Contractor or subcontractor agrees to keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

(C) The Contractor or subcontractor agrees that nothing contained in (B) above shall preclude the Contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

EXHIBIT B (Cont.)

women or the failure to refer minorities and women consistent with the targeted county employment goal, the Contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the Contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the Contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the Contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the Contractor, in accordance with N.J.A.C. 17:27-7. The Contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The Contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The Contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

Signed by [Signature] ESTIMATOR
Successful Bidder / Contractor

Signed, sealed and delivered
in the presence of

[Signature]
JAMES LISC
Notary Public (Notary) New Jersey
Comm. # 2216069
My Commission Expires 07/23/2028

Joseph Berkowitz

From: Taliaferro, Cheryl [NJDOT] <cheryl.taliaferro@dot.nj.gov>
Sent: Tuesday, December 16, 2025 10:12 AM
To: Tilghman-Ansley, Vicki [NJDOT]; Joseph Berkowitz
Cc: James Liss; McElhare, Susan [NJDOT]
Subject: RE: EEO/AA filing

[EXTERNAL EMAIL]

Good Morning,

Based on changes at the federal level, we are in the process of reviewing and updating what was our old EEO/AA Plan requirements and will be issuing new updated requirements soon.

Regards,

Cheryl Taliaferro
Supervisor, Office of Contract Compliance

New Jersey Department of Transportation (NJDOT)
Civil Rights - Contract Compliance Unit
1035 Parkway Avenue
Trenton, NJ 08618
Office (609) 963 – 2055 / Cell: (609) 940 – 2304

Cheryl.Taliaferro@dot.nj.gov

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From: Tilghman-Ansley, Vicki [NJDOT] <Vicki.TilghmanAnsley@dot.nj.gov>
Sent: December 16, 2025 9:45 AM
To: Joseph Berkowitz <jberkowitz@aspennj.net>
Cc: James Liss <jliss@aspennj.net>; Taliaferro, Cheryl [NJDOT] <cheryl.taliaferro@dot.nj.gov>; McElhare, Susan [NJDOT] <Susan.McElhare@dot.nj.gov>
Subject: RE: EEO/AA filing

Good morning,

There's been some changes and updates in the EEO/AA documentation required for our contracting community.

By copy of this email, I'm referring your email to Cheryl Taliaferro in our Contractor Compliance Unit (CCU).

Ms. Taliaferro can help you with the updated requirements.

Thanks,

Vicki

From: Joseph Berkowitz <jberkowitz@aspenni.net>
Sent: Monday, December 15, 2025 1:03 PM
To: Tilghman-Ansley, Vicki [NJDOT] <Vicki.TilghmanAnsley@dot.nj.gov>
Cc: James Liss <jliss@aspenni.net>
Subject: [EXTERNAL] EEO/AA filing

***** CAUTION *****

This message came from an **EXTERNAL** address (jberkowitz@aspenni.net). **DO NOT** click on links or attachments unless you know the sender and the content is safe.

New Jersey State Government Employees Should Forward Messages That May Be Cyber Security Risks To
PhishReport@cyber.nj.gov.

Good afternoon Vicki

I hope this finds you well and ready for the holidays!

We have had a few staff changes in the accounting department and I'm trying to make sure that everything is where it belongs.

I see that we filed the attached renewal request (via US Mail) on 9/2/25

I don't have any record of a response or approval.

Can you please confirm if it was received and if there was a response?

Thank you!!

Joe

Thank you,

Joseph S. Berkowitz
Vice President



Aspen Landscaping Contracting, Inc.

An M/W/SBE & DBE Firm

1011 US HWY 22 – Suite 100

BRIDGEWATER, NJ 08807

Tel.- 908-964-8883

Fax.- 908-964-8835

Mobile 908-514-2736

JBerkowitz@Aspennj.net

Visit Our Website at www.aspennj.net

Please consider the environment before printing this e-mail.

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Aspen Landscaping Contracting, Inc.

1011 Rt 22, Suite 100
Bridgewater, NJ 08807
Tel. 908-964-8883
Fax 908-964-8835
Maria A. Fuentes -President

September 2, 2025

New Jersey Department of Transportation
Division of Civil Rights and Affirmative Action Program
P.O. Box 600
Trenton, NJ 08625-0600

Attn: Vicki Tilghman-Ansley – Director

Re: Request for Approval of EEO/Affirmative Action Program

Ms. Tilghman-Ansley,

Enclosed please find the following:

- Current EEO/Affirmative Action Program
- EEO Policy Statement
- Sexual Harassment Prevention Policy

These are provided for your review and approval.

Please issue an updated approval letter once you have reviewed the enclosed items.

Thank you,
ASPEN LANDSCAPING CONTRACTING, INC.

A handwritten signature in black ink, appearing to read 'Maria A. Fuentes', with a stylized flourish at the end.

Maria A. Fuentes
President



Aspen Landscaping Contracting, Inc.

1011 Rt 22, Suite 100
Bridgewater, NJ 08807
Tel. 908-964-8883
Fax 908-964-8835
Maria A. Fuentes -President

September 2, 2025

Attn: ALL EMPLOYEES

Re: **CORPORATE EEO OFFICER**

The Company has appointed Maria A. Fuentes as the Corporate EEO Officer.

She will carry out the EEO requirements for ASPEN LANDSCAPING CONTRACTING, INC at my direction.

Please contact Maria A. Fuentes with regard to any issues related to the Equal Employment Opportunity policy and Anti-Harassment policy.

All policies can be found in the Aspen Employee Handbook.

Please note that any contact with the EEO officer will be kept strictly confidential.

CORPORATE EEO OFFICER:

Maria A. Fuentes
1011 US Highway 22, Suite 100
Bridgewater, New Jersey 08807
908-964-8883
Mfuentes@Aspennl.net

Should you have any questions or if you wish to discuss further, I am available as needed.

Very truly yours,

ASPEN LANDSCAPING CONTRACTING, INC.

Maria A. Fuentes
President

Cc: File



ASPEN LANDSCAPING CONTRACTING INC.

September 2, 2025


EQUAL EMPLOYMENT OPPORTUNITY POLICY

It is the policy of Aspen Landscaping Contracting, Inc not to discriminate against any employee or application for employment because of race, creed, color, religion, sex, age, national origin, ancestry, marital status, sexual orientation, citizenship status, disability or veteran status. The company will take Affirmative Action to ensure that applicants are employed and that employees are treated during their employment without regard to their race, creed, color, religion, sex, age, national origin, ancestry, marital status, sexual orientation, citizenship status, disability or veteran status. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer: recruitment or recruitment advertising: layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Aspen Landscaping Contracting, Inc will ensure and maintain a working environment free of harassment, intimidation, and coercion.

The following individuals have been appointed Equal Employment Opportunity Officer, Maria A. Fuentes dual role owner/EEO officer for Aspen Landscaping Contracting, Inc.

All complaints alleging discrimination should be immediately brought to their attention of the above officers. If an application or employee is unable to resolve any such complaint with the company, they may further appeal to the State of New Jersey Affirmative Action Office at (609) 292-5475 or the U.S. Equal Employment Opportunity Commission at (800) 669-4000

All employees are encouraged to refer qualified minority and female applications for employment.

Signed: 

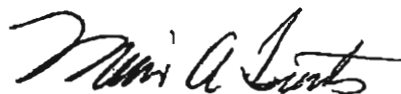
Maria A. Fuentes, President

AFFIRMATIVE ACTION PLAN

ASPEN LANDSCAPING CONTRACTING, INC.

1011 US HIGHWAY 22, SUITE 100

BRIDGEWATER, NJ 08807

A handwritten signature in black ink, appearing to read "Maria A. Fuentes". The signature is fluid and cursive, with the first name "Maria" being the most prominent.

Maria A. Fuentes, President

AFFIRMATIVE ACTION PLAN

STATEMENT OF COMPLIANCE

The employment policies and practices of Aspen Landscaping Contracting, Inc., are to recruit and to hire employees without discrimination because of race, creed, color or national origin, and to treat them equally with respect to compensation and opportunities for advancement, including upgrading, promotion and transfer.

This company submits this plan to assure compliance with Executive Order NO. 11246 and subsequent orders and more specifically the Newark Affirmative Action Plan that may pertain to this program and to reaffirm its continued commitment to a program of equal employment opportunity and merit employment policies.

It agrees to assert leadership within the community and to put forth the maximum effort to achieve full employment and utilization of the capabilities and productivity to all our citizens without regard to race, creed, color or national origin.

This company further recognizes that the effective applications of a policy statement and will, therefore undertake a program of affirmative action to make known that equal employment opportunities are available on the basis of individual merit and to encourage all persons seeking employment with the company and strive for advancement on this basis.

AFFIRMATIVE ACTION PROGRAM

1. It is policy and employment practice of Aspen Landscaping contracting, Inc. that there will be no discrimination on the basis of race, sex color, religion or national origin in the recruiting of applicants for employment or in the hiring of employees. Further, that there will be no discrimination in the promotion, transfer, discharge, training or retraining under programs to which the Company subscribes, compensation, terms and conditions of employment privileges of employment by reason of an individual's race, sex color, religion or national origin. Further, the Company will take affirmative action to seek out qualified minority and female group members and provide opportunity for minority and female group workers to become qualified for employment and advancement within the Company.

2. The company's Equal Employment Opportunity Officer shall be Maria A. Fuentes. Her address is 1011 US Highway 22, Suite 100, Bridgewater, NJ 08807. She shall coordinate and administer the Company's Affirmative Action Program when Company operations are widespread. She shall investigate any complaint of discrimination and, if she finds such to be true, shall institute all necessary procedures to correct such discrimination. She shall, at least once every 5 months, review the Company's Affirmative Action Program, and shall initiate and establish, as necessary, changes to assure that the programs do affirmatively fulfill the Company's obligation to establish a workable Affirmative Action Program.

The Company and subordinate Equal Employment Opportunity Officers will be formally appointed by letter. The names, addresses and home telephone numbers of the Company and other EEO Officers will be posted on bulletin boards at the home office and all job sites.

3. The Company's Equal Employment Opportunity Officer and subordinate Officer shall inform and instruct supervisory employees of the Company's policy of Equal Employment Opportunity in regard to hiring, promotion, demotion and termination of employees. The EEO Officer shall obtain the supervisory employee's commitment to affirmatively follow and enforce an Equal Employment Opportunity Program within the area over which he has supervisory authority. The Company EEO Officer or other EEO

officers shall, at least once every 3 months, review with supervisors their responsibility to follow an Affirmative Action Program.

The Company shall, at least twice annually, hold a meeting to provide opportunity for the Company's EEO Officer or his designated representative to review and instruct supervisory employees in their responsibilities under the contractor's Affirmative Action Program.

4. A) The Company will, upon request, submit a summary of its Equal Employment Opportunity program experience in the previous 12 months, based upon the records they are required to maintain as set forth in Section 9 of the Affirmative Action Program.
- B) The Company agrees to submit, if requested, a breakdown of the current workforce (any 2 week continuous period preceding the submittal of this program) in connection with the specific geographic areas relative to which the breakdown is desired. The breakdown will show all classification as for the dates requested.
- C) When advertising in newspaper or other publications for employees, the Company shall include in the advertisement the statement, "An Equal Opportunity Employer" and such advertisement will be placed in newspapers and publications which have a large circulation among minority and female groups in the area from which the project workforce is derived.
- D) The Company will make its Equal Employment Opportunity policy known to all employees and potential sources of employees through personal visits, phone calls, conferences, personal letters and other methods as are appropriate in individual instances. Such action is to be done by the Company EEO Officer or his duly appointed representative.
- E) Where the recruiting of employees is not covered by valid collective bargaining agreements, the Company will conduct, on a personal basis, systematic & direct recruitment through public and private employment sources likely to yield minority and female group applicants, including schools, colleges and minority and female group organizations such as the Pennsylvania and New Jersey Employment Services.

- F) The Company shall, when seeking new employees not covered by union contract, personally notify present minority and female group employees of the openings and shall encourage employees to refer minority and female group applicants for employment.
 - G) The Company has established a system of feedback controls including periodic inspections, review, reports and surveys within all management and key levels, both at the home office and at the project sites to assure wages, working conditions, employee benefits, upgrading, promotions, transfers, demotions, layoffs, and terminations of minority and female group employees are administered on a nondiscriminatory basis. Such inspections, review, etc. will be conducted by the Company EEO Officer or his duly appointed representative either immediately prior to such actions being taken, or as soon as possible after such actions have been taken, but this kind of monitoring will take place at least twice each year.
5. The Company will seek the inclusions of qualified minority and female group members in any pre-apprenticeship, apprenticeship, supervisory, on-the-job or other training programs in which the Company participates, to assist in locating, qualifying and increasing the skills of minority groups and female employees and applicants for employment. The Company presently participates in the following apprenticeship programs: All qualified apprenticeship programs of trade Unions.
 6. The Company shall request the cooperation of the unions representing his employees as an aid to increasing minority and female group representation within the unions and effecting greater numbers of minority and female group referrals from the union. The Company shall meet regularly (at least twice per year) with these various union representatives to seek ways of increasing the number of minority and female group journeymen and apprentices within the unions, the training programs and the referral system.
 7. A) The Company agrees to solicit, by letter and personal contract, the employment of minority and female group representation among their employees. Information as to such will be obtained from minority and female Business Administration and other Federal or State Agencies. The Company will, where such minority and female group contractors are available, offer to counsel and otherwise offer assistance to help those contractors in addition to subcontractors with minority and female group representation among their employees to qualify on Federal Aid water pollution control work.

B) The Company will monitor our Equal Employment Opportunity Program and that of our subcontractors to assure compliance therewith and to effect changes therein with the United States Environmental Protection Agency approval to increase the possibilities of achieving practical results. The monitoring of the Company's program and the subcontractor's program shall be accomplished by surveys and reviews which will occur at least once during the course of the subcontract work or twice per year if the subcontract work is at least more than nine months.

8. The Company will monitor our Equal Employment Opportunity Program and that of our subcontractors to assure compliance therewith and to effect changes therein with the United States Environment Protection Agency approval to increase the possibilities of achieving practical results. The monitoring of the Company's program and the subcontractor's EEO Officer and the subordinate EEO Officers. In addition, compliance reports shall be submitted as requested, to the Company by the subcontractor.
9. This Company agrees to keep such as necessary to determine compliance with, and progress under, the Company's Equal Employment Opportunity Program. The records kept by the Company will be designed to indicate:
 1. The number of minority & female group members employed in each work classification during each period of contract performance.
 2. To the permissible under State law, the name and address of each minority & female group applicant for employment who was not hired and the person therefore.
 3. The progress being made in cooperation with the unions to increase minority and female group employment opportunities.
 4. The progress being made in locating, hiring, training, qualifying and upgrading minority & female group employees.
 5. The progress being made in securing the services of minority and female group subcontractors.
 6. The general progress being made as established by inspection, review, reports and surveys, by each subcontractor used by the Company, under such subcontractor's Equal Employment Opportunity Program. All such records will be retained for a period of 3 years following completion of the contract work and will be available at reasonable time and places for

inspection of authorized representatives of the Federal Government and/or owner agency.

10. Wages, working conditions and employee benefits shall be established and administered, and personnel actions of every type, including hiring, upgrading, promotion, transfer demotion, layoff and determination shall be taken without regard to race, color, religion, sex or national origin. The following procedure shall be followed:
 - A) The contractor will conduct periodic inspections of project sites of project to insure that working conditions and employee facilities do not indicate discriminatory treatment of project site personnel.
 - B) The contractor will periodically evaluate the spread of wages paid within each classification to determine any evidence of discriminatory wage practices.
 - C) The contractor will periodically review selected actions in depth to determine whether there is evidence of discrimination. Where evidence is found, the contractor will promptly take corrective action. If the review indicates that the discrimination may extend beyond the actions reviewed, such corrective action shall include all effected persons.
 - D) The contractor will investigate all complaints of alleged discrimination made to the contractor in connection with his obligations under this contract, will attempt to resolve such complaints and will take appropriate corrective action. If the investigation indicates that the discrimination may affect persons other than the complainant, such corrective actions shall include such other persons.
Upon completion of each investigation, the contractor will inform every complaint of all his avenues of appeal.
11. In all solicitations, either by competitive bidding or negotiation, for subcontractors including procurement of materials and leases of equipment, each potential subcontractor, supplier or lessor will be notified by Aspen Landscaping Contracting, Inc. to the obligations relative to nondiscrimination on the ground of race, color, sex or national origin.
12. Aspen Landscaping Contracting, Inc. will use its best efforts in the selection and retention of subcontractors including procurement of materials and leases of equipment, to utilize minority and female business enterprises as identified by

contracting agencies as well as those identified through the Company's own efforts:

- A) The Liaison Officer to Administer the Company's Minority & Female business Enterprise Program shall be Maria A. Fuentes.
- B) The Company affirmative action methods used in seeking out and considering Minority & Female Business Enterprises as subcontractors, material suppliers or equipment lessors will include, but is not limited to, the following:
 - 1) Written or oral notification to MBE's and WBE's that their interest in the contract is solicited, maintaining a list of those names and addresses who were contacted.
 - 2) A description of the information provided to MBE's/WBE's regarding the plans and specifications of the work to be performed.
 - 3) Documentation regarding each MBE/WBE the Company contacted and rejected and the reason for the Company conclusion.
 - 4) Breakdown work so MBE/WBE can quote it.

13. All subcontractor agreements shall include the provisions of Executive order 11246 of September 24, 1965, so that such provisions will be bidding upon each subcontractor or vendor. We will use our best efforts to assure subcontractor compliance with their equal employment obligations.



Aspen Landscaping Contracting, Inc.

1011 Rt 22, Suite 100
Bridgewater, NJ 08807

Tel. 908-964-8883

Fax 908-964-8835

Maria A. Fuentes -President

Sexual Harassment Prevention Policy

Aspen Landscaping Contracting Inc. is adopting the following company policy to help all personnel understand and be aware of the seriousness of sexual harassment.

As stated in Federal Register, Section 1604.11 (a):

“Harassment on the basis of sex is a violation of Section 703 of Title VII. Unwelcome advances requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute harassment when (1) submission to such conduct is made either explicitly or implicitly a term or such conduct by an individual is used as a basis for employment decisions affecting such individual, or (3) such conduct has the purpose or effect of unreasonable interference with an individual’s work performance or creating an intimidating, hostile or offensive working environment”.

All supervisory personnel must understand and let it be known to all employees that careful attention is to be paid to the use of language and actions.

It should be stressed that Aspen Landscaping Contracting, Inc. is responsible for undertaking corrective actions after any incident which may occur on any of our project work sites. If any problem should occur the following procedure should be followed:

Step 1. The Supervisor or E.E.O Project Officer will attempt to deal with a first-time incident by means of an informal confidential session with the accused individual. In this session the Supervisor and/or Project E.E.O. Officer is to make it known that these actions are not approved under any circumstances and must stop.

Step 2. If deemed necessary, the Supervisor and/or Project E.E.O. Officer will submit a written report to the Corporate E.E.O. within 5 days of the incident.

We are an Equal Opportunity Employer



Aspen Landscaping Contracting, Inc.

1011 Rt 22, Suite 100
Bridgewater, NJ 08807

Tel. 908-964-8883

Fax 908-964-8835

Maria A. Fuentes -President

Step 3. If a second incident occurs involving one or both parties in the first alleged incident, then the Supervisor and/or E.E.O Officer must immediately document what occurred, the date, the names, the location including reactions, feelings and responses during and after the incident. Corrective or disciplinary actions must also be described as part of this report. All actions are to be handled in a confidential and discreet fashion. Within 48 hours of the reported incident, a written report will be submitted by the Project E.E.O. Officer to the Corporate E.E.O. Officer.

Step: 4 If further or continuing incidents are reported directly to the Corporate Officer or through the Project E.E.O. Officer, then the Corporate E.E.O. Officer will take appropriate corrective and disciplinary actions to resolve the situation.

Should any employee experience sexual harassment by a supervisor, they are to report the incident to the Corporate EEO Officer or President by calling (908) 964-8883 or through a private job site meeting. Such reports will be held in strict confidence and will not be used to penalize the reporting employees in any way.

Aspen Landscaping Contracting, Inc. is concerned with the seriousness of sexual harassment and requests the cooperation of all employees so that we may ensure and maintain a working environment free of harassment and discrimination, as well as a safe and comfortable workplace.



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

FRANCIS K. O'CONNOR
Commissioner

TAHESHA L. WAY
Lt. Governor

September 18, 2024

Ms. Maria Fuentes
DBE Liaison Officer
Aspen Landscaping Contracting, Inc.
1011 US Highway 22
Suite 100
Bridgewater, NJ 08807

Dear Ms. Fuentes:

This office has completed its review of your firm's annual Equal Employment Opportunity/Affirmative Action (EEO/AA) Program, including EEO Policy Statement and Sexual Harassment Policy. This review has deemed these documents to be acceptable; and, therefore, this will serve as your letter of approval.

Please note that this approval will be in effect for a period of one year beginning October 3, 2024, and will apply to all New Jersey Department of Transportation contracts for which your firm serves as a subcontractor during this one-year period. If any changes arise which affect your EEO/AA program and plans, please immediately notify this office in writing.

Thank you for your cooperation in the NJDOT's efforts to ensure equal opportunity and non-discrimination in our contracting opportunities and activities.

Sincerely,

Vicki Tilghman-Ansley

Vicki Tilghman-Ansley
Director
Division of Civil Rights and Affirmative Action

VT-A/smm
c: file

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

HOLD HARMLESS AGREEMENT

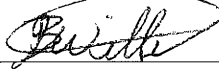
The Contractor agrees to make payment of all proper charges for labor and materials required in the aforementioned work, and indemnify, defend and save harmless the Township, its officers, agents and servants, and each and every one of them, against and from all suits and costs of every description including but not limited to costs of legal and any claims under the prevailing wage rate laws, the American with Disabilities Act, and from all damages which the Township or any of its officers, agents and servants may be put, by reason of injury to the person or property of others resulting from the carelessness in the performance of the work, or through any improper or defective machinery, implements or appliances used by the Contractor the work, or through any act or omission on the part of the Contractor, his agents or employees.

Signed this 22 day of APRIL, 2026

as a binding act in deed of

ASPEN LANDSCAPING CONTRACTING INC

Name of Organization



ESTIMATOR

Authorized Signature & Title

JAKEEM WILLIAMS - ESTIMATOR

Print Authorized Signature Name & Title

2026 Public Land Maintenance – Street Tree Maintenance and Replacement**PREVAILING WAGE AFFIDAVIT**

The successful bidder agrees to comply with the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq. (P.L.1963, Chapter 150 as amended by P.L. 2019 c.158) for contracts entered into with the Township of West Windsor, except those contracts which are not within the scope of the act.

The successful bidder and any of its subcontractors shall be obligated to pay the prevailing wage, to submit certified payrolls as documentation of compliance and to permit on-site monitoring, including interviews with employees and review subcontracts by Township representatives. The bidder's signature on this proposal is his guarantee that neither he nor any subcontractor that he may employ to perform the work covered by this bid are listed or are on record in the Office of the Commission of the New Jersey Department of Labor as one who has failed to pay prevailing wages in accordance with the provisions of this act.

Every Contractor and subcontractor shall keep an accurate payroll record, showing the name, craft or trade, job title or classification, actual hourly rate or wages paid, hours worked and total wages paid to each workman employed by him/her in connection with a public work. Payroll records shall be preserved for a period of two (2) years from the date of payment.

The successful bidder agrees to indemnify and hold harmless the Township of West Windsor, the Township Council of the Township of West Windsor and all of its officers, agents and employees of and from any and all liability damages and attorney fees associated with a New Jersey Department of Labor investigation and/or determination that the New Jersey Prevailing Wage Act was not complied with.

The statute (N.J.S.A. 34:11-56.35 as amended by P.L. 2019 c.158) allows the Commissioner of Labor and Workforce Development to **immediately issue a stop-work order** if it makes an initial determination that an employer has violated the Prevailing Wage Act by paying wages at rates less than the rates required under the act. Such stop-work order will remain in effect until the employer has agreed to pay the required wages, any wages due and any penalty, and the Commissioner of Labor and Workforce Development issues a subsequent order releasing the stop-work order. If the stop-work order is issued against a subcontractor, the general Contractor has the right to terminate such subcontractor. A \$5,000 per day civil penalty may be imposed against any employer violating the stop-work order.

Furthermore, the Department of Labor and Workforce Development is entitled to enter the place of business during usual business hours to determine compliance with wage and hour laws by examining payroll and other records, interviewing employees, calling hearings, administering oaths, taking testimony under oath and taking depositions to determine compliance with wage and hour laws. Any employer or agent of the employer who willfully fails to furnish time and wage record or who refuses to admit the Department into the place or who hinders or delays the Department in the performance of duties may be fined not less than \$1,000 and will be guilty of a disorderly person offense, with each day of continuing noncompliance or hindrance constituting a separate offense.

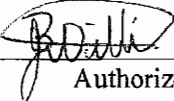
Contractor agrees that it shall not submit any change order for increased compensation related to delay, remobilization, liquidated damages, or other similar grounds resulting from a stop-work order issued under this law, regardless of whether the underlying violation was intentional or unintentional, or whether such violation was committed by the Bidder or any of its subcontractors.

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

This PREVAILING WAGE AFFIDAVIT is signed this 22 day of APRIL, 2026

as a binding act in deed of

ASPEN LANDSCAPING CONTRACTORS INC
Name of Organization

 ESTIMATOR
Authorized Signature & Title

JAKEEM WILLIAMS - ESTIMATOR
Print Authorized Signature Name & Title

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FORM

N.J.S.A. 52:33-44 requires that Business Organizations, be registered with the New Jersey Department of Treasury, Division of Revenue.

Please indicate below, for the bidder and all subcontractors listed on the "List of Subcontractors" herein, as to their registration with the New Jersey Department of Treasury, Division of Revenue in accordance with N.J.S.A. 52:33-44.

Proof of registration is required for all contractors and named subcontractors. Proof of registration means a copy of the organization's "Business Registration Certificate". NO OTHER FORM CAN BE SUBSTITUTED TO FULFILL THIS REQUIREMENT.

Copies of the Business Registration Certificate of the Contractor and that of any named Subcontractor shall be submitted prior to the award of the contract.

Table with 3 columns: Name, Not Registered, Registration Number. Row 1: Bidder AEREN LANDSCAPING CONTRACTING INC, Not Registered, 0084527. Rows 2-5: (Subcontractor) blank.

Subscribed and sworn

Before me this 22nd day

Of APRIL 20 26

[Handwritten signature of Notary Public]

Notary Public of

JAMES LISS
Notary Public, State of New Jersey
Comm. # 2216069
My Commission Expires 07/23/2028

My Commission Expires, 20

[Handwritten signature]
Signature

SAKEEM WILLIAMS- ESTIMATOR
Name and Title
(type or print)

** Please note: Contracts that are less than 15% of West Windsor Township's bid threshold (\$17,500) are not covered by this law. Vendors that refuse to register and obtain a Business Registration Certificate cannot receive a contract in excess of \$2,625.00.

06/12/24

Taxpayer Identification# **223-421-661/000**

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
ASPEN LANDSCAPING CONTRACTING, INC.

TRADE NAME:

ADDRESS:
**1011 US HWY 22
BRIDGEWATER NJ 08807**

SEQUENCE NUMBER:
0084527

EFFECTIVE DATE:
04/03/96

ISSUANCE DATE:
06/12/24



Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

PUBLIC WORKS CONTRACTOR REGISTRATION FORM

"The Public Works Contractor Registration Act," P.L.1999, c.238 (C.34:11-56.48) requires that contractors and subcontractors, be registered with the New Jersey Department of Labor and Workforce Development, Division of Wage and Hour Compliance.

Please indicate below, for the bidder and all subcontractors listed on the "List of Subcontractors" herein, as to their registration with the New Jersey Department of Labor, Division of Wage and Hour Compliance in accordance with N.J.S.A. 34:11-56.48.

Copies of the Public Works Contractor Registration shall be submitted and attached to this form.

Table with 3 columns: Name, Not Registered, Registration Number. Row 1: Bidder ASPEN LANDSCAPING CONTRACTING LLC, Not Registered (blank), Registration Number 618509. Rows 2-5: (Subcontractor) (blank), (Subcontractor) (blank), (Subcontractor) (blank), (Subcontractor) (blank).

Subscribed and sworn

Before me this 22nd day of APRIL 20 26.

Notary Public of N.J. (Signature area)

JAMES LISS, Notary Public, State of New Jersey, Comm. # 2216069, My Commission Expires 07/23/2028

My Commission Expires _____, 20____

(Signature) Signature

JAKEEM WILLIAMS - ESTIMATOR, Name and Title (type or print)

Certificate Number
618509

Registration Date: 02/19/2025
Expiration Date: 02/18/2027



State of New Jersey
Department of Labor and Workforce Development
Division of Wage and Hour Compliance
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Responsible Representative(s):

Maria Fuentes, President
Thomas Vollers, Owner
Robert Vollers, Owner

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

Responsible Representative(s):

Katherine Herrman, Owner
H. Steven Vollers, Owner

Aspen Landscaping Contracting
2025

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

NON TRANSFERABLE

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

Disclosure of Investment Activities in Iran

Person or Entity

APEW LANDSCAPING CONTRACTING INC

Part 1: Certification

COMPLETE PART 1 BY CHECKING EITHER BOX.

Pursuant to Public Law 2012, c. 25, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified on the State Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The list is found on Treasury's website at:

www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. (Iran List)

The Chapter 25 list must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in investment activities in Iran.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.



I certify, pursuant to Public Law 2012, c. 25, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

IF UNABLE TO CERTIFY



I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate thereof is listed on the N.J. Department of the Treasury's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN.


You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in investment activities in Iran in the space below and, if needed, on additional sheets provided by you.

Part 3: Certification of True and Complete Information

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

I acknowledge that the Township of West Windsor is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Township of West Windsor to notify the Township of West Windsor in writing of any changes to the answers of information contained herein.

I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Township of West Windsor and that the Township of West Windsor at its option may declare any contract(s) resulting from this certification void and unenforceable.

<p>Full Name (Print)</p>	<p>SAKEEM WILLIAMS</p>	<p>Title</p>	<p>ESTIMATOR</p>
<p>Signature</p>			<p>Date</p> <p>4/22/2026</p>

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

AMERICANS WITH DISABILITIES ACT
MANDATORY LANGUAGE

Equal Opportunity for Individuals with Disabilities

The Contractor and the Township of West Windsor (hereinafter the "Township") do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 (the "Act"), 42 U.S.C. 12101 et seq., which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the Township pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the Township in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the Township, its agents, servants, and employees from and against any and all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the Township's grievance procedure, the Contractor agrees to abide by any decision of the Township which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the Township or if the Township incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The Township shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the Township or any of its agents, servants and employees, the Township shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the Township or its representatives.

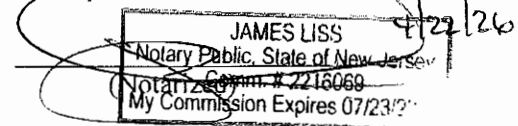
It is expressly agreed and understood that any approval by the Township of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Township pursuant to this paragraph.

It is further agreed and understood that the Township assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Township from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

Signed by JAKEEM WILLIAMS - ESTIMATOR
Successful Bidder / Contractor



Signed, sealed and delivered
in the presence of



2026 Public Land Maintenance – Street Tree Maintenance and Replacement

BID DOCUMENT REQUIREMENT	
Name of Form:	FEDERAL NON-DEBARMENT CERTIFICATION
Statutory Reference:	N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)
Description:	Meets statutory criteria for certification of non-debarment by a federal government agency.

Summary of the Certification Requirements under N.J.S.A. 52:32-44.1

Pursuant to state law any natural person, company, firm, association, corporation, or other entity prohibited, or “debarred,” from contracting with the federal government agencies, shall also be prohibited from contracting for public work in the state of New Jersey. This prohibition also extends to any affiliate organization(s) held by or subject to the control of an entity of that prohibited person or entity.

Prior to awarding a contract for public work a local unit must obtain written certification from the contracting person or entity through the form below, attesting to their non-debarment from contracting with federal government agencies. Contracting units are reminded that they must fill-in the boilerplate information in the certification sections of Parts II through IV regarding their name and type of contracting unit before using the form.

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

**CERTIFICATION OF NON-DEBARMENT
FOR FEDERAL GOVERNMENT CONTRACTS**

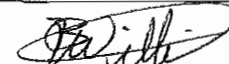
N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.

PART I: VENDOR INFORMATION	
Individual or Organization Name	ASPEN LANDSCAPING CONTRACTORS INC
Physical Address of Individual or Organization	1011 US HWY 22, SUITE 100 BRIDGEWATER, NJ 08807
Unique Entity ID (if applicable)	
CAGE/NCAGE Code (if applicable)	
Check the box that represents the type of business organization:	

- Sole Proprietorship (skip Parts III and IV)
 Non-Profit Corporation (skip Parts III and IV)
 For-Profit Corporation (any type)
 Limited Liability Company (LLC)
 Partnership

 Limited Partnership
 Limited Liability Partnership (LLP)
 Other (be specific): _____

PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
I hereby certify that the individual or organization listed above in Part I is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that West Windsor Township is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by West Windsor Township to notify West Windsor Township in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with West Windsor Township, permitting West Windsor Township to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	JAKEEM WILLIAMS	Title:	ESTIMATOR
Signature:		Date:	4/22/2026

2026 Public Land Maintenance – Street Tree Maintenance and Replacement

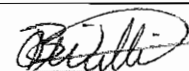
PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization	
Section A (Check the Box that applies)	
<input checked="" type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
Name of Individual or Organization	MARIA FUENTES / ASPEN LANDSCAPING CONTRACTING INC
Physical Address	1011 US HWY 22, SUITE 100 BRIDGEWATER, NJ 08807
OR	
<input type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.
Section B (Skip if no Business entity is listed in Section A above)	
<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in the organization's parent entity, as the case may be.
Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity	
Physical Address	
OR	

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<input type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.
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Section C – Part III Certification

I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the **Organization listed above in Part I** or, if applicable, owns greater than 50 percent of a parent entity of **<name of organization>**. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that **West Windsor Township** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award to notify West Windsor Township in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with West Windsor Township, permitting West Windsor Township to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	SAKEEM WILLIAMS	Title:	ESTIMATOR
Signature:		Date:	4/22/2026

Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities

Section A

<input type="checkbox"/>	Below is the name and address of the corporation(s) in which the Organization listed in Part I owns more than 50 percent of voting stock, or of the partnership(s) in which the Organization listed in Part I owns more than 50 percent interest therein, or of the limited liability company or companies in which the Organization listed above in Part I owns more than 50 percent interest therein, as the case may be.
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Name of Business Entity	Physical Address
ASPEN LANDSCAPING CONTRACTORS INC	1011 US HWY 22, SUITE 100 BRIDGEWATER, NJ 08807

Add additional sheets if necessary

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OR	
<input type="checkbox"/>	The Organization listed above in Part I does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

Section B (skip if no business entities are listed in Section A of Part IV)

<input type="checkbox"/>	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).
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Name of Business Entity Controlled by Entity Listed in Section A of Part IV	Physical Address

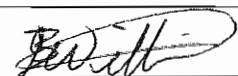
Add additional Sheets if necessary

OR

<input type="checkbox"/>	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.
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Section C – Part IV Certification

I hereby certify that the **Organization listed above in Part I** does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turn owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that West Windsor Township is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by West Windsor Township to notify West Windsor Township in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with West Windsor Township, permitting West Windsor Township to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	JAKEEM WILLIAMS	Title:	ESTIMATOR
Signature:		Date:	4/22/2026